

# International Journal of Educational Researchers

## IJERs Manuscript Submission Checklist

While submitting a manuscript, check the following. **The first 4 is mandatory!**

	Submission Type in the System	Mandatory?
1. Cover Page	Cover Page	<b>YES</b>
2. Full Text (Include no author details)	Full Text	<b>YES</b>
3. Cover Letter	Additional File for Editor	<b>YES</b>
4. Similarity Report (Max 15% is accepted)	Plagiarism report	<b>YES</b>
5. Any other optional files (dataset, appendix, etc.)	Additional File For Editor	<b>NO</b>

- Cover Page:** Upload as the “Cover Page” in the system. This file must include the study's title, author information, abstract, and any other additional information needed. A sample cover page:  
<http://ijer.inased.org/files/4/editor/files/CoverPageSample.docx>
- Full Text:** Upload as the “Full Text” in the system. Manuscripts should be written clearly in double-spaced, including references, notes, abstracts, quotations, and tables. The title page should be followed by an abstract of 150 to 300 words. Tables and references should follow APA style and be double-spaced. Manuscript must be typed in Times New Roman font size 12-point, with 1" margins all round. Normally, manuscripts should not exceed 30 pages (double-spaced), including tables, figures, and references. **Manuscripts should not be simultaneously submitted to another journal**, nor should they have been published elsewhere in the full form. **The full text file must not contain author information.** A sample accepted paper: <http://ijer.inased.org/files/4/editor/files/IJERSTemplate.docx>
- Cover Letter:** Upload as an “Additional File for Editor” in the system. In order for the review process to be conducted quicker, IJERs mandates the uploading of a cover letter from the corresponding author. In the letter, **recommend at least 3 reviewers.** A sample cover letter:  
<http://ijer.inased.org/files/4/editor/files/IJERCover.docx>
- Similarity Report:** Upload as the “Plagiarism Report” in the system. The similarity report can be provided by Ithenticate or Turnitin. The similarity of the work should not exceed the rate of 15%. **Any manuscripts with a similarity rate of more than 15% will be declined for publication.**